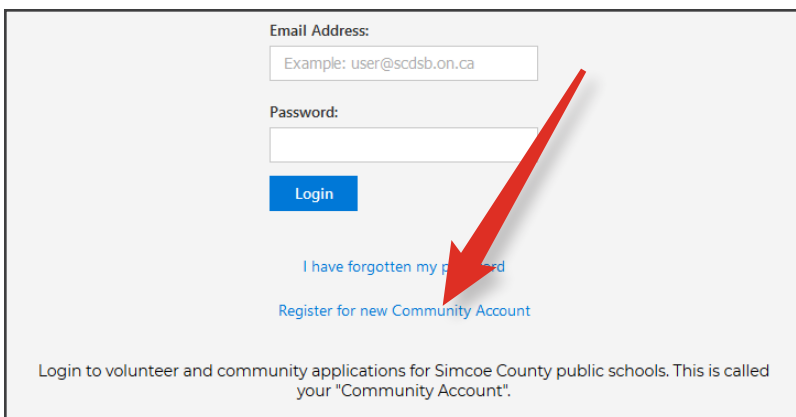


# How to create a new account in Community Apps

Community Apps saves your information and gives you access to student registration, out of area requests, and the volunteer portal.

## Creating an account

Click this [SCDSB Community Apps link](#) or find the link on the volunteer page of your schools website, under the Parents menu.

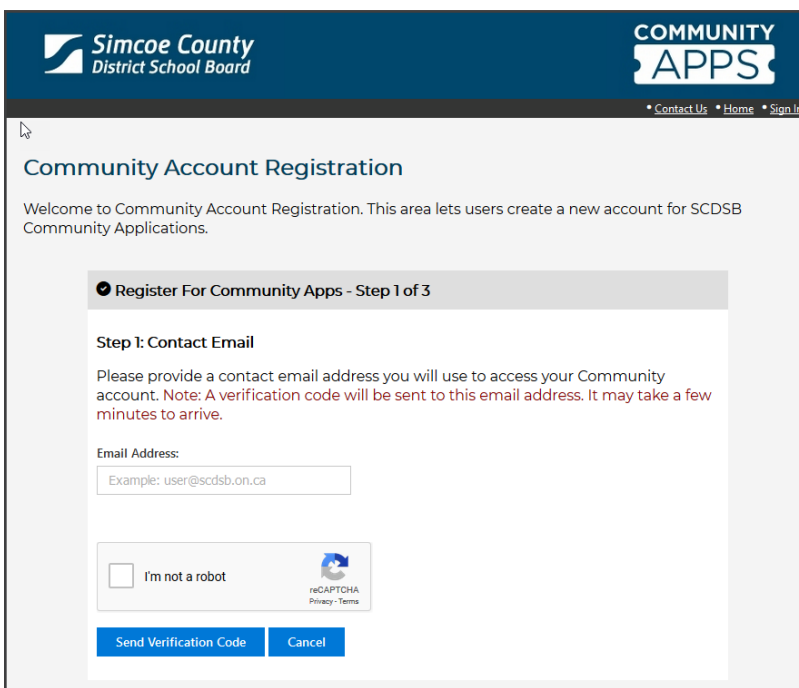


The screenshot shows a login form with the following elements:

- Email Address:** A text input field containing the placeholder text "Example: user@scdsb.on.ca".
- Password:** A text input field.
- Login:** A blue button.
- I have forgotten my password:** A blue link.
- Register for new Community Account:** A blue link, which is highlighted by a red arrow.

Below the form, there is a footer text: "Login to volunteer and community applications for Simcoe County public schools. This is called your 'Community Account!'."

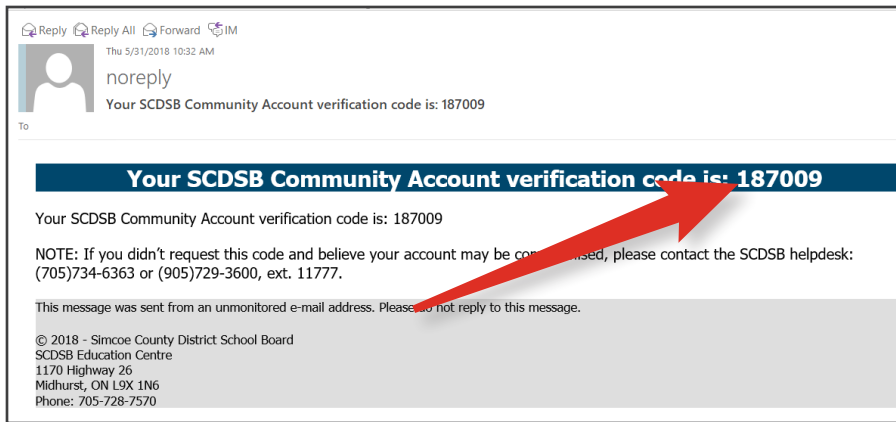
Enter the email address you want to be associated with your account. Check the reCAPTCHA box, and click on send verification code. Please note that separate email addresses must be used for each individual registrant. Go check your email for the verification code...



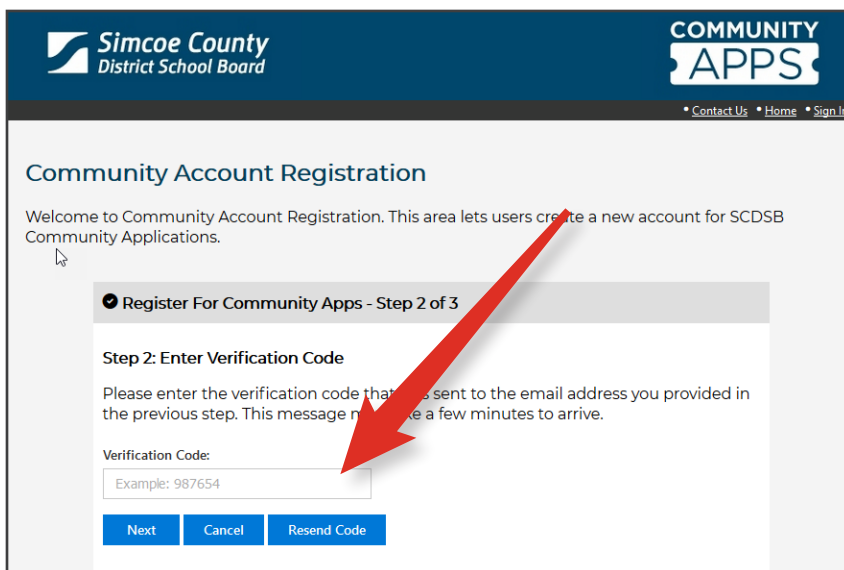
The screenshot shows the "Community Account Registration" page with the following elements:

- Header:** Simcoe County District School Board logo on the left and "COMMUNITY APPS" logo on the right. Navigation links for "Contact Us", "Home", and "Sign In" are visible.
- Section:** "Community Account Registration".
- Welcome Message:** "Welcome to Community Account Registration. This area lets users create a new account for SCDSB Community Applications."
- Progress:** "Register For Community Apps - Step 1 of 3".
- Step 1: Contact Email:**
  - Text: "Please provide a contact email address you will use to access your Community account. Note: A verification code will be sent to this email address. It may take a few minutes to arrive."
  - Email Address:** A text input field with the placeholder "Example: user@scdsb.on.ca".
  - reCAPTCHA:** A checkbox labeled "I'm not a robot" and a reCAPTCHA logo with "Privacy - Terms" link.
  - Buttons:** "Send Verification Code" and "Cancel".

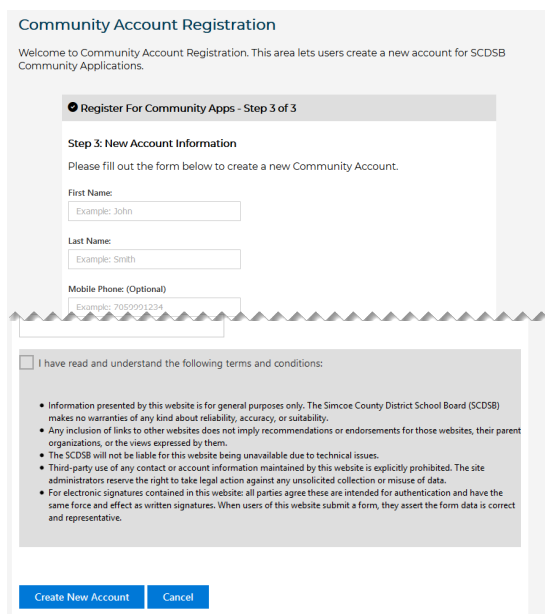
Open the email with the verification code, and either write that code down or highlight and Copy it.



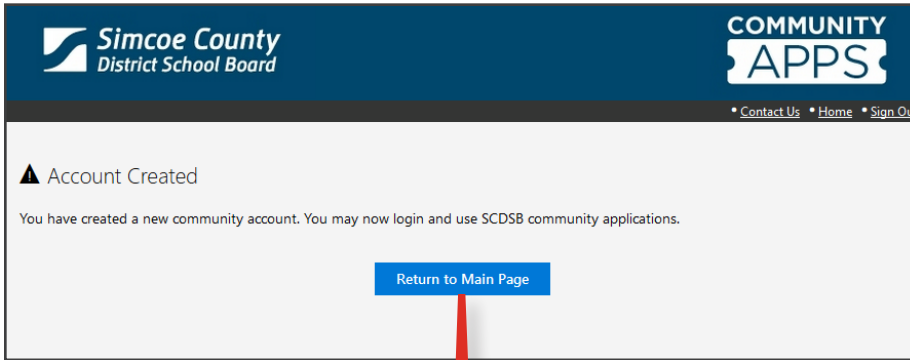
Now go back to the Community Apps window, and enter the code into the box. Select **Next**.



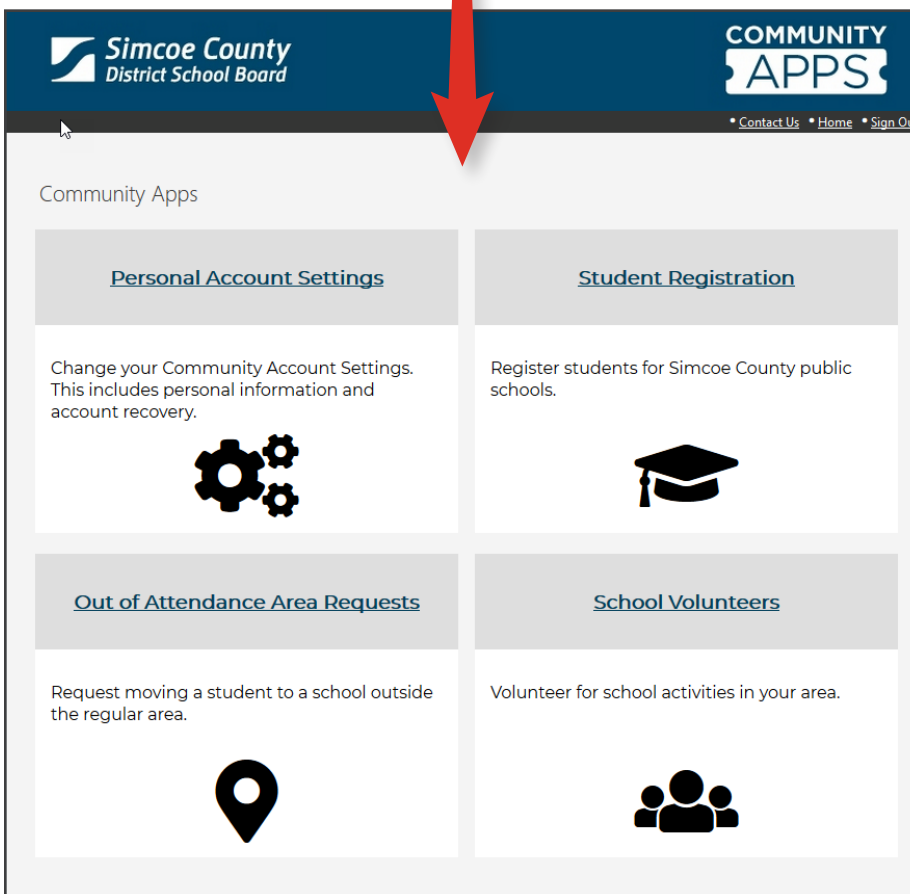
Fill in your information and make sure your password meets the requirements listed. If you agree to all of the Terms and conditions, click the check-box. To finish, click the **Create New Account** button.



After entering in the required information, you will be brought to a confirmation page. Hooray! Your account has been created. Click on **Return to Main Page** to go to the Community Apps dashboard.



The image shows a confirmation page for account creation. At the top left is the Simcoe County District School Board logo. At the top right is the 'COMMUNITY APPS' logo. Below the logos are links for 'Contact Us', 'Home', and 'Sign Out'. The main content area features a success message: 'Account Created' with a triangle icon, followed by the text 'You have created a new community account. You may now login and use SCDSB community applications.' A blue button labeled 'Return to Main Page' is centered below the text. A large red arrow points from this button down to the main dashboard page.



The image shows the 'Community Apps' dashboard. At the top left is the Simcoe County District School Board logo. At the top right is the 'COMMUNITY APPS' logo. Below the logos are links for 'Contact Us', 'Home', and 'Sign Out'. The main content area is titled 'Community Apps' and contains four service tiles arranged in a 2x2 grid. Each tile has a title, a description, and an icon. The tiles are: 1. 'Personal Account Settings' with a description 'Change your Community Account Settings. This includes personal information and account recovery.' and a gear icon. 2. 'Student Registration' with a description 'Register students for Simcoe County public schools.' and a graduation cap icon. 3. 'Out of Attendance Area Requests' with a description 'Request moving a student to a school outside the regular area.' and a location pin icon. 4. 'School Volunteers' with a description 'Volunteer for school activities in your area.' and a group of people icon.